

**HAKARU & DISTRICTS MEMORIAL RSA INC.**  
**EXECUTIVE COMMITTEE MEETING**  
**Wednesday 8th May 2019**

Meeting opened: 1835 hrs  
Committee Present: Neville Andrew, Derek Mason, Heather Graham, Phyllis Browne,  
Sam Turner, Dianah Roberts  
Apologies: Bill Warren, Anne Jeffery,  
*Moved Neville Andrew Seconded Phyllis Browne*  
Statement of conflict: None

**Motion: Minutes of Executive Committee Meeting held 10 April 2019 – emailed out to all committee members – be approved and adopted.**

*Moved Neville Andrew Seconded Phyllis Browne*

**MATTERS ARISING FROM PREVIOUS MINUTES**

1. No matters arising.

**PRESIDENTS REPORT:**

None.

**TREASURERS REPORT:**

Read by Sam Turner.

A great month, largely because of ANZAC day, welfare money. and the Patriots motorcycle visit. All bank balances have risen.

Term deposits will mature in August and this will see another rise in balances.

Proposal to keep cheque account to \$7000.00. Once balance is over, then transfer extra \$\$ to savings account.

Capitation Fee from RSA National will be charged in July, and its traditionally \$2500.

Heather queried the bar takings for ANZAC Day, appearing on the Treasurers Report. Sam explained to her that the EFTPOS and cash are in different areas of the report.

There was a Transfer of \$1000 into the general welfare pool for the use of non- service members and their families.

**Motion: That Treasurers report be approved**

*Moved Sam Turner Seconded Heather Graham*

**Motion: That invoices paid in April be accepted, and invoices due for payment in May, as detailed at the meeting, also be accepted.**

*Moved Sam Turner Seconded Dianah Roberts*

**INWARDS CORRESPONDENCE:**

1. Nil

**OUTWARD CORRESPONDENCE:**

1. Nil.

## **NEW MEMBERS**

Dudley Frances Butler and spouse Daphne. Not seconded. Accepted only once clarified. Couldn't read who nominated. Might be Bill Warren. Charged the incorrect membership subs. \$35 and \$20 old fees for returned services. But, If Dudley is over 80 the amount paid will be correct.

Graham James Hawke. (Jamie) returned serviceman

Margaret Durand - Associate member.

*Moved Dianah Roberts*

*Seconded Phyllis Browne*

## **GENERAL BUSINESS**

1. Heather said, on going through the end of year reports. Expense for coffee machine, but no income. Heather considers it a waste of space. Cost \$1043 + GST. Neville would like to speak to Bill about it. Its valued at \$621 after depreciation. Stock on hand – pods \$280 Dianah says its sitting idle doing nothing. Neville says he will talk to Bill about it but he thinks it probably should go.

2. Discussion broke out with Dianah and Heather regarding the urn in the kitchen being too big.

3. Steve Tennent will look at the outdoor speakers. On ANZAC day the sound was lost. Neville says it's the Microphone. It needs replacing. A new microphone that is not directional is needed. Heather asked if we would like Steve to look into replacing the mic. As he's an auto electrician, he can source one.

Heather has done stock take of the bar. There will be a Bar report each meeting. Stock taking on a monthly basis. 12 and a half bottles of spirits sitting in the cupboard for the last three months. Heather advises she hardly ever pours a spirit. Proposes only purchase another bottle once the bottle in use is half empty. Neville said it's Heathers job as bar manager to remedy. 5 full crates of TUI on standby. Sam advised this is most probably because of freight saving by ordering extra crates and also the specials that come up.

4. Dianah mentioned the freezers With the sale of one of the freezers, which was owned by the ladies section, there is now a shortage of freezer room. Can't buy roasts and freeze them when they are on special. Also No roasts on Friday night might be losing some customers. Neville asked if they wanted a new smaller freezer. Dianah said yes. Not economical to buy chickens from Jacques. Neville suggested we put a notice on FB asking if there are any freezers out there for sale. Heather offered to do any shopping needed when on her shopping trip in Auckland.
5. Dianah found an old large hotplate in the storeroom. Its been there for years apparently and maybe we could sell it. Neville advised that there is stuff in there that people have thrown away. An AMP for example.
6. A suitcase full of historical records was thrown out from the office. Cleaning up for the sake of cleaning up.
7. Dianah talked of raffles. Phyllis is going to hold raffles on Thursday nights. Meat packs with eggs.
8. Neville asked who is going to be there Thursday night to do Snowball draw. It was decided that he himself would handle it. He would come on Friday to do Jag Joker too.
9. Members with spouses who haven't joined, need to be signed in. Heather wants members to show cards at the bar. Otherwise random card checks. Neville says no. Heather is happy to do random checks at the bar. Phyllis advised if after 3 times a spouse (who is not a member) comes to the club, they must join. Once a month someone should sit at the door and check cards.
10. Phyllis – Marlene has offered to do a mid-year Xmas dinner. 28th June Friday night. Neville said he spoke to Bill who said it would be on the 21st June. Gary Holmes and Marlene to do the catering. Seeing as Rachel is not required to cook for the Xmas dinner, we can invite her along and give her a meal voucher. Dianah mentioned that Zonta are having their ball on 22nd June and some of our chairs will be borrowed. So looks like 28th. Entertainment Reg Jacques and or Des Chitty. Phyllis to confirm with Marlene on dates. Get advertising out ASAP Memo and Bugle and also the Newsletter.

Raffles, Xmas Hats. Phyllis to arrange advertising. Mid Xmas dinner. Set charge \$25 pp is reasonable. Children \$1 for every year up until 15 years old.

11. Marlene is organising Xmas dinner for CMA again this year. No firm date yet.(In December) our own Xmas dinner needs organising about now. Last week of Oct or first weekend of November. On a Friday night.
12. Marlene asked Phyllis why don't we have a pot luck dinner once a month. (on a Saturday night) Marlene has offered to do Friday night dinners whenever needed. Even will make a pudding, has offered before and offer is still there.
13. Minutes to be placed at the door. Once they have been approved. So it's always a month late. Heather – Dianne Osborne has offered to help the secretary. Linda phoned Dianne once and Dianne was busy. Linda passed on that Dianne refused to come and help.
14. Poster for Xmas dinner. Dianne would be great to make one. Phyllis – how much did we make from Patriots motorcycle day?
15. Neville – wants to make Patriots an associate club. Will benefit us. Neville moved that he approach Patriots. This will encourage them to put us on their regular circuit. Seconded Sam.
16. Neville – regarding the rules Every committee member should acquaint themselves with the rules. Sam will forward them.
17. Lastly Neville advises signwriting for back of car necessary. Quote \$184.00 Heather confirmed that Steve quite happy to do any electrical work on it at any stage. Move that accept that payment. Derek seconded it. All in favour.
18. Courtesy vehicle will be available for pick up of guests for the Mid year Xmas dinner. Mention this on the advertising. Ask for a donation.
19. Sam going on holiday to North America on 31<sup>st</sup> May for 3 weeks. Sally has agreed to act as Treasurer while he is away. Moved by Sam Turner Seconded by Phyllis Browne.

Next Meeting: Wednesday 12<sup>th</sup> June 2019

Meeting Closed: 2000 hrs

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Bill Warren